

Freelance Editorial Agreement

This agreement is between **Antonia Morton, Eagle Eye Editing** (“The Editor”),
and _____ (“The Client”).

This agreement concerns the following manuscript:

Working title: _____

Length and description: _____

EDITORIAL TASKS

The Editor agrees to do the following work, as per the Client’s request: _____

DELIVERY

The projected schedule for completion of the Editor’s work (including any iterations back and forth, as necessary) is: _____

The Editor agrees to complete the work, and deliver the completed manuscript to the Client, on or before the date of _____.

PAYMENT

The agreed-upon editorial fee is an hourly rate of \$_____. The Editor estimates that the timing for the project will be some _____ hours. As a result, the total fee should not exceed a maximum of \$_____ (except under certain circumstances to be defined below).

The fee is to be paid by the Client to the Editor in the following manner: _____

(This fee does not include GST, which is not currently charged by this Editor.)

TERMINATION

This agreement may be terminated by either party, in the event of material change of circumstance, with _____ days' notice delivered in writing (e-mail is acceptable). **No matter which party terminates the agreement, the Client will pay the Editor for all work done up to the date of termination.**

SPECIAL CLAUSES

Confidentiality: The Client has an absolute right to privacy in terms of his/her work. The Editor warrants that the manuscript is the sole and private property of the Client; and as such may not be shared, in whole or in part, with any other party. Neither will the Editor attempt in any way to profit from his/her knowledge of the manuscript, aside from editing it for pay.

Indemnity: While the Editor will make every effort to bring any questionable material to the attention of the Client, the Client agrees to indemnify and save harmless the Editor from all claims or demands arising from any alleged libel or copyright infringement committed by the Client in creating the work.

Signed by the parties to this agreement on _____ (date):

Signature: _____

Signature: _____

Editor's printed name: _____

Client's printed name: _____

Address: _____

Address: _____

Tel: _____

Tel: _____

E-mail: _____

E-mail: _____